



भारतीय पेट्रोलियम और ऊर्जा संस्थान

INDIAN INSTITUTE OF PETROLEUM & ENERGY

JOINING REPORT ON NEW APPOINTMENT

To : The Director / Registrar
IIPE (V)

Sir,

With reference to IIPE (V) Offer of Appointment Letter No. _____
dated _____ I _____ report
myself for duty in the forenoon / afternoon of _____ in the post of
_____ Department of _____ at
IIPE.

I thank you once again for providing me the opportunity to serve the Institute. I will
perform my duties sincerely, honestly and to the best of my abilities.

Yours sincerely,

Dated: _____

Signature _____

Name _____

Designation _____

Dept. _____



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INDIAN INSTITUTE OF PETROLEUM AND ENERGY

RECEIPT FOR JOINING LETTER

Received the joining report from _____ on his/her
appointment for the post of _____ dept. _____ against
IIPE offer of appointment vide letter No. _____ dated
_____.

Date of joining IIPE as per Joining Report: Forenoon/ Afternoon _____ (Date)

Copy to: -

- (i) Estb. Section.
- (ii) Concerned Faculty.
- (iii) DIC

Registrar



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